



WEST BENGAL UNIVERSITY OF ANIMAL AND FISHERY SCIENCES

68, KSHUDIRAM BOSE SARANI, BELGACHIA, KOLKATA - 700 037, PHONE : 2556-3123, FAX : 91-033-25571986
Gram : vetuniv + E-mail : wbuafs@wb.nic.in

Ref. No.: WBUAFS/Admn./MP-12 (Pt-VIII)/2423 Date: 09.11.17

NOTICE INVITING TENDER

Sealed tenders are invited from reputed, experienced and bonafide Contractors for the following works at Belgachia, Chakgaria and Mohanpur Campus of this University. Name of the work, Estimated cost, Earnest money & Cost of tender paper (all in rupees) are as follows:

Sl. No.	Name of the work	Estimated Cost (Rs.)	Cost of tender paper (Rs.)	Earnest Money (Rs.)
01	Extension of existing Stage, replacement of floor tiles and other works of Examination Hall at Vivek Bhaban, 68, K. B. Sarani, Kol-37 under WBUAFS.	Rate invited	200.00	2 % of quoted rate
02	Construction of GI sheet roofing including structural work at 2nd floor of Vivek Bhaban, 68, K. B. Sarani, Kol-37 under WBUAFS.	Rate invited.	500.00	2 % of quoted rate
03	Providing of PVC False ceiling below shed roof at 2nd floor of Vivek Bhaban, 68, K. B. Sarani, Kol-37 under WBUAFS.	Rate invited	200.00	2 % of quoted rate
04	Supplying, fitting and fixing of ceramic tiles in walls at 2nd floor of Vivek Bhaban, 68, K. B. Sarani, Kol-37 under WBUAFS.	Rate invited	200.00	2 % of quoted rate
05	PVC wall paneling work on wall of Examination Hall at Ground floor of Vivek Bhaban, 68, K. B. Sarani, Kol-37 under WBUAFS.	Rate invited	200.00	2 % of quoted rate
06	Turfelting work for damage Asbestos Shed at Vivek Bhaban, 68, K. B. Sarani, Kol-37 under WBUAFS.	Rate invited.	200.00	2 % of quoted rate
07	Repairing of damaged floor and painting of front portion at Vivek Bhaban, 68, K. B. Sarani, Kol-37 under WBUAFS.	Rate invited	200.00	2 % of quoted rate
08	Supplying and laying of Interlocking Designer Paver Block on the approach road in front of Vivek Bhaban, 68, K. B. Sarani, Kol-37 under WBUAFS.	Rate invited	200.00	2 % of quoted rate
09	Repairing of existing plumbing line and removal of Aluminium partition work and allied work at Vivek Bhaban, 68, K. B. Sarani, Kol-37 under WBUAFS.	Rate invited	200.00	2 % of quoted rate
10	Supply and installation of balance quantity of 48" Ceiling Fan for APC Hostel at Mohanpur Campus under WBUAFS (99 nos. of fan)	Rate invited	200.00	2 % of quoted rate
11	Repairing, painting of false ceiling of Department Lab of Dept. of Animal Nutrition at Belgachia including turfelting work of Ac. Shed.	88721.00	200.00	2000.00

12	Protective work with Eucalyptus balla piling and Dram Sheet walling, earth filling etc. at the side of playground (pond side) at Chakgaria under WBUAFS	164434.00	200.00	4000.00
13	Renovation of Laboratory room and extended part of Department of Vety. Microbiology at 37, K. B. Sarani, Kol-37 under WBUAFS.	219423.00	250.00	4500.00
14	Repair & renovation of Farmers' Hostel (A) Aluminium sliding windows and false ceiling at Photo gallery (B) Floor tiles at Room No. D1 and D6, Aluminium partition walls, cubical at Room No. D3 at 37, K. B. Sarani, Kol-37 under WBUAFS.	291061.00	300.00	6000.00
15	Construction of Structural Tin Shed above Ground floor roof of existing Mess at Chakgaria Campus under WBUAFS.	497845.00	500.00	10000.00
16	Repairing and renovation of Diagnostic Laboratory including attached Teacher's Room at VCC, Mohanpur Campus under WBUAFS.	182487.00	200.00	4000.00
17	Repairing & renovation of USG, ECG, Gastroscopy Lab in Dept. of VCC at Mohanpur Campus with Aluminium partition wall, false ceiling, painting etc.	173899.00	200.00	4000.00
18	Supply, installation and commissioning of different capacities of AC to be installed at the Central Library for air conditioning the entire ground floor at Belgachia Campus.	342010.00	400.00	7000.00
19	Internal repairing works in Emergency, Belgachia Clinic at 37, K. B. Sarani Campus under WBUAFS	169974.00	200.00	4000.00
20	Repairing of structure of the Central Water Reserver at Chakgaria Campus.	4,94,544.00	500.00	10000.00

The details of the works will be available from the Office of the Registrar. All the estimates & other information are also available in University Website.

Last date of dropping of tender: 24.11.2017 up to 12 Noon

Date of opening of tender: 24.11.2017 at 12.30 P.M.

Amount of Cost of tender paper & Earnest Money shall have to be deposited separately in the form of **Bank Draft/ Demand Draft** drawn on any Nationalize Bank (payable at Kolkata) in favour of **West Bengal University of Animal and Fishery Sciences**.

The Authority reserves the right to accept or reject any/all tender without assigning any reason what so ever. A short notice inviting tender is given to two daily newspapers (**Statesman-Bengali and Times of India-English**)

Two Bid System Tender:

Tender should be submitted in two bid system. First bid shall be known as "Technical Bid" in which below stated documents must be kept. In case of lack of any document, the tender shall be liable to be rejected. Second bid shall be known as "Financial Bid" in which only rates should be quoted in prescribed format only. Both the envelopes (envelope of technical bid & envelope of financial bid which should be duly sealed) should be kept in one big envelope on which tenderer should quote the NIT No., Name of the work with Sl. No., Name of the Tenderer etc.

Bid 1: Technical bid:

Technical bid must be supported by:

- a) Each Tender will have to be submitted with the cost of the Tender Paper in the form of Bank Draft drawn on any Nationalize Bank (payable at Kolkata) in favour of **West Bengal University of Animal and Fishery Sciences**.
- b) Each Tender, unless the Bidder is exempted under the existing orders of the Govt. of West Bengal or Govt. of India, will have to be submitted with Earnest Money Deposit@ 2% (Two percent) of the Total Value quoted (Rounded-off to nearest hundred) or as mentioned for each item of work SEPERATELY in the form of **Bank Demand Draft** drawn on any nationalized bank in favour of **West Bengal University of Animal and Fishery Sciences**. Tender Notification No, Date of issue, Name of the item and name of the firm are to be clearly mentioned on the reverse side of the EMD draft.
- c) Photocopy of **PAN Card**.
- d) Valid Trade License either in original or attested photo-copy.
- e) Valid 15 digit **Goods and Services Taxpayer Identification Number (GSTIN)**, Income Tax Return for the last Assessment year (valid up to 31.03.2017) either in original or attested photo-copy, should be furnished with the tender.
- f) Tender Form must be properly filled in and signed.
- g) A copy of Tender Schedule duly signed and stamped will have to be submitted as a token of acceptance.
- h) Prices should be quoted inclusive of all in Indian Rupees only.
- i) Each bidder shall submit only one tender (for each item separately).
- j) **Credential Certificate** of successful completion of similar nature of work along with the work order for works completed within last three years is to be submitted.
- k) Validity of tender: Tender shall remain valid for a period of at least 180 days from the last date of submission & it may be extended.
- l) Normal commercial warrantee/ guarantee shall be applicable to the supplied goods.
- m) When the applicant is an authorized signatory, he should submit documents of authorization in his favour with the application.
- n) In case of Partnership Firms, they should submit copy of “Partnership Deed” with their application. Otherwise, application will not be entertained
- o) All duties, taxes and other levies payable by the supplier/manufacturer under the contract shall be included in the total price.
- p) Tender Notification No, Date of issue, Name of the item and name of the firm are to be clearly mentioned on the envelope.

N.B.: Documents (b) to (e) must be duly attested

Bid 2: Financial bid:

1. Financial bid will be opened only when technical bid is found to be qualified.
2. In the envelope of this bid only rate (prescribed format) should be kept and envelope must be sealed.
3. No conditional financial bid shall be entertained/accepted.

Other Terms & Conditions:

1. The tender documents are not transferable & the cost of the tender documents is not refundable/adjustable under any circumstances.
2. No applicant will be issued more than two tender documents under any circumstances.
3. No advance will be paid against the contract. Payment will be made as per the measurement taken by the Consultant Engineer of this University for the actual work done.
4. Amount of security Deposit will be 10% (ten percent) of the amount of contract & shall be returned to you after expiry of guarantee period of 06 (six) months from the date of satisfactory completion of

your work. During guarantee, the contractor shall attend for rectification of any problem, if arises on their own cost.

5. Rate should be mentioned both in words & in figure.
6. Contractor's electricians must be skilled and qualified and they shall have valid electrical license/WP certificates and shall work with safety measures and cares including supply of tools & tackle at their risk and cost.
7. The contractor shall submit the joint measurement following PWD's existing clause.
8. If the Agency fails to start or complete the work within the stipulated period, the Authority reserves the right to cancel the work order and no claim shall be entertained.
9. Tenderer will clearly mention the name of work, Sl. No. of work over the Sealed Cover before submission of tender. All applicants will strictly follow the instructions given above. Application which does not fulfill the above mentioned points may be liable for rejection. Any sort of canvassing will also make the applicant liable for rejection.
10. All legal matters will be settled within the jurisdiction of Kolkata High Court.
11. The Tenderer or his authorized representative may remain present at the time of opening of the tender.
12. The areas to be covered under this assignment as given in the enclosures are only illustrative but not exhaustive.
13. All rates are including of GST.

The Authority reserves the right to accept or reject any or all tenders without assigning any reason whatsoever.


(Shyam Sundar Dana)
Registrar (Actg.)

COST OF TENDER PAPER-

TENDER FORM

For the Work
Estimated amount a sum of money Rs..... (Rupees)
put to tender, at the West Bengal University of Animal & Fishery Sciences at Belgachia Campus, vide
N.I.T. No.....

To
The Registrar,
West Bengal University of Animal and Fishery Sciences,
68, Kshudiram Bose Sarani,
Kolkata-700037

I/We namely

Having my/our registered office at

.....highly glad to offer my/our lowest rate to execute the above mentioned
work. My/our rate is

at par% above Schedule of rate% below Schedule of rate.

(Strike out which is not applicable)

(An attested copy of estimate should be submitted with the tender and rate for each item of work must be quoted on the body of the estimate in case of Rate Invited.)

Further, I/We like to undertake after careful consideration of N.I.T. that I/We abide by the (i) General Conditions of Contract, (ii) Specification of Work (iii) Mode of measurement for Building, Sanitary, Plumbing and Drainage work as per State P.W.D Schedules.

The following documents are enclosed herewith for your consideration.

- (i) Constitution of the company
- (ii) List of Work executed with completion and payment Certificates:
- (iii) List of equipment:
- (iv) Name of the Technical personnel:
- (v) Income Tax Return
- (vi) Goods and Services Taxpayer Identification Number (GSTIN).

I/We enclose herewith all the tender documents duly signed by me/us.

Signature of the Contractor
With Office Seal & Date

Notice Inviting Tender Nodated

Name of work
.....

1. Sealed Tender is hereby invited on behalf of the University from experienced, bonafide and reliable contractors for construction of
The University Campus situated at Mohanpur/Belgachia/Chakgaria as per drawings including supply of all materials, Labour and equipment. The estimate amount put to Tender is Rs. (Rupees.....only.)
2. The Tender shall submit the detail programme of work and method of construction. The work shall be completed within the period specified in the Tender and i.e days from the date of written order to commence the work.
3. The construction shall follow the detailed drawing to be supplied during construction. The drawing enclosed with the Tender is specification drawing and are for guidance for submitting Tender.
4. Contract documents consisting of specification drawings, complete specification of the schedule of items of the various classes of work to be done and the set of conditions of contract to be complied with by the Tenders who's Tender may be accepted.
5. Tenders which shall always be placed in sealed cover with name of work written on the envelope to be received by the University upto (date) and will be opened on the same day at..... P.M.
6. Tender shall be submitted in the form which can be obtained from the office of the Registrar on payment of a sum as per notification and schedule in cash (non-refundable) along with full sets of conditions, specifications and drawing from(date).
7. The rates shall be submitted on the basis of schedule of items attached with the Tender. The Tender shall quote the rate for work by mentioning of percentage above/below or at per for the total schedule of work. Itemwise rates will not be accepted. Quoted rates should be in figures as well as in words. In case of any discrepancy in rates quoted in words and in figures, the lower of the two shall be taken as correct.
8. Earnest Money – The amount of Earnest Money which will be refunded/adjusted without any interest to be deposited @ 2% of the estimated cost if not mentioned in the Tender Notice. Bank Draft for deposit at call receipt of any schedule bank in favour of WBUAFS payable at Kolkata.
9. Earnest Money in any other form shall not be accepted.

10. The Tenderer shall also submit with his / her Tender the following particular.

- i). Constitution of Company (i.e. Enlistment Certificate)
- ii) Solvency Certificate
- iii) List of work executed with the payment and completion Certificate.
- iv) List of Equipment
- v) Name of the Technical Personnel.
- vi) Goods and Services Taxpayer Identification Number (GSTIN)

11. All the rates shall be quoted in the proper form of the Tender above. Conditional Tender shall be liable for rejection.

12. The Earnest Money shall be refunded to unsuccessful Tenderers without any interest thereof. No claim for delay shall be admissible.

13. The Security Deposit shall be collected by deduction from the running bills of the Contractor @ 10% of the value of work and the Earnest Money deposited by the contractor shall be treated as a part of the Security Deposit for the successful Tenderer.

14. Tax Clearance Certificate to be submitted with the Tender Form. The Contractors will have to abide by the provision of West Bengal Contract Labour (Regulation & Abolition) Rules -1972, as enforced during the period of the Contract. Mainly labours accommodation, sanitation, medical, insurance etc. to be provided by the Contractor.

15. Taxes at source will be recovered as per Income Tax and West Bengal Sales Tax Act/Rules as applicable.

16. Tender along with all requirements and completed in all respect as mentioned in the NIT must be submitted in all respects as mentioned in NIT must be submitted to the Registrar as well as Tender inviting authority on or before the closing time and date for the submission of the tender positively.

TENDERS UNDERSTANDING

It is understood and agreed that the Tenderer has by careful examination, satisfied himself about the nature and location of work, character of equipment and facilities needed preliminary to, and during execution of work, the general and local conditions and all other matters which in any way may effect the work under this contract. No verbal agreement or conversation with any Officer of the University either before or after the execution of this contract shall effect or modify any of the Terms or obligation of the contract, if there contained for executing the work in terms of the contract including all details and incidental work not specifically mentioned in the contract but necessary for ensuring complete construction of the work. The (i) General specification (ii) General conditions and (iii) Mode of measurement of State P.W.D. shall be strictly followed. A Contract Agreement will be executed in a non-Judicial Stamp of Rs. 50/- by the contractor.

CHECK LIST:

1. Tender Form consisting of Technical and Financial bid separately.
2. Bank Draft for both Earnest Money and cost of tender paper.
3. Attested copy of estimate/Rate for each item of work in case of rate invited.
4. Drawing, Name of the Technical Personnel, List of equipment etc. if any
5. Electrical license/WP certificates for electrical works
6. Goods and Services Taxpayer Identification Number (GSTIN)
7. Income Tax returns.
8. Credentials