



WEST BENGAL UNIVERSITY OF ANIMAL AND FISHERY SCIENCES

68, Kshudiram Bose Sarani, Belgachia, Kolkata-700 037
email: wbuafs1995@gmail.com, registrar.wbuafs@gmail.com

Prof. Partha Das, Ph.D.
Registrar (Actg.)

Memo No. WBUAFS/Admn/ET(23-24)/Pt-II/566

Date: 15.03.2024

E-Tender Helpdesk: (033) 2546-9768
Tele-fax: (033) 2556-3123 E-MAIL: drsouravchandra1@gmail.com
Log-on for submission: <http://www.wbtenders.gov.in>
University Website: <http://www.wbuafscl.ac.in>

NOTICE INVITING e-TENDER WBUAFS/ADMN/ET-092/2023-24 (Re tender)

The Registrar, West Bengal University of Animal & Fishery Sciences invites open e-tender for **Subscription and Annual Maintenance Contract of various IT works** under West Bengal University of Animal & Fishery Sciences from eligible Bonafide **Agencies/contractors/bidders/authorized dealer/firms at WBUAFS, Kolkata- 700 037** in three campuses of University in different district i.e. Nadia & Kolkata of West Bengal .

Detailed particulars may be obtained from the website <http://www.wbtenders.gov.in> and also be viewed from the Website <http://wbuafscl.ac.in>.

Last date & time of submission of bid electronically, is on 25.03.2023 at 09.00 Hours IST.

1. Name & Address of the site: West Bengal University of Animal & Fishery Sciences.
 - a. Belgachia Campus, 37 & 68 K. B. Sarani, Belgachia.
 - b. Chakgaria Campus, Faculty of Fishery Sciences, Chakgaria, Kolkata- 94
 - c. Mohanpur Campus, Faculty of Vety. & Animal Sciences & Faculty of Dairy Technology Mohanpur, Nadia.
2. Controlling Officer: Registrar, West Bengal University of Animal & Fishery Sciences.
3. Contact Number: 033 2556 – 3123.
4. Tenders should be submitted in two bid systems. First bid shall be known as “Technical Bid” in which below stated documents must be kept. In case of lack of any document (Technical Bids), the tender shall be liable to be rejected and Financial Bids not to be considered. Second bid shall be known as “Financial Bid” in which only rates of items should be kept in prescribed BOQ only.

Before quoting rate interested parties should contact the In-Charge, Central Library and information Network Services, WBUAFS (Phone: 9330437117/ 9830746816) for inspection to the site to get a clear idea about the job to be undertaken before submitting the financial quote. The bidders must abide by the enclosed terms of contract and no deviation will be allowed in any situation.

5. **Earnest Money (EMD): -**

In the event of e-filling, intending bidders may download the tender documents from the website: **<http://wbenders.gov.in>** directly with the help of Digital Signature Certificate. Completed bids, digitally signed, have to be uploaded in the same website. Payment for earnest money of Rs. 20,000.00 (Rupees twenty thousand) only to be made either by Net Banking through ICICI Bank Payment Gateway or through RTGS/NEFT as detailed below:

a) Payment by NET Banking (any listed bank) through ICICI Bank Payment Gateway:

- i) On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
- ii) Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
- iii) Bidder will receive a confirmation message regarding success/failure of the transaction.
- iv) If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government/PSU/Autonomous Body/Local Body/PRI, etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v) If the transaction is failure, the bidder will again try for payment by going back to the first step.

b) Payment through RTGS/NEFT:

- i) On selection of RTGS/ NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
- ii) The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank Account.

6. For availing exemption of EMD: -

- 1) Bidders are requested to upload the NSIC / MSME Registered Certificate for getting exemption of EMD. For that they need to select the EMD page as Yes and provide the exemption type as fixed and put the actual EMD amount in Rupees and upload the exemption document.

N.B.: during evaluation, the bidders may be invited and clarification/ information or additional documents or original hard copy of any of the documents already submitted may be sought from them & if these are not produced within the stipulated time frame, their bid will be liable to rejection.

7. Bid 1: Technical bid:

Sl. No.	Particulars	To be submitted to the inviting authority and same to be uploaded to the site of http://www.wbtenders.gov.in
1.	EMD	Documentary evidence for Payment of earnest money Rs. 20,000.00 (Rupees twenty thousand) only made either by Net Banking through ICICI Bank Payment Gateway OR NIFT / RTGS. If any agency/ Organization is exempted from payment of EMD, copy of relevant Government Order (only *Registered Labour Co-operative Societies will be exempted from paying the Earnest Money Deposit) is to be furnished i.e. Uploaded without fail.
2.	Tender Copy	Notice Inviting Tender Digitally Signed and Uploaded
3.	Application Form	Original

4.	PAN	Valid PAN Card in the name of bidder/organization
5.	Valid Trade License	Valid up-to-date Trade License in the name of bidder/organization
6.	Valid GST Registration Certificate	Valid GSTIN applicable under GST Acts & Rules.
7.	Constitution of Company/ Company details	For Proprietorship Firms, Partnership Firms, Registered Company, Registered Co-operative Society, valid Joint Venture or Consortiums (Valid Trade License/ acknowledgement/ Receipt of application for Trade License/ Revalidation applicable under the Rules) OTHER
8.	Solvency Certificate	Issued by the Bank in current year.
9.	Credential of work	BOQ and Work Order/ Award of Contract duly authenticated by issuing authority since last three years.
10.	Income Tax Return copy	Income Tax Return copy for 3 years (latest)
11.	IT related Certificate	Valid.

8. Bid 2: Financial bid:

- Financial bid will be opened only when technical bid is found to be qualified.
- In the BOQ of this bid only rates of items (prescribed format) will be entered/upload. Do not submit any separate envelop for financial bid in this office.
- Price can be quoted only in INR.
- Validity of tender: Quoted rate shall remain valid for a period of at least 365days from the last date of submission of tender.
- All duties, taxes and other levies payable by the supplier/manufacturer under the contract shall be included in the total price.
- No conditional financial bid shall be entertained / accepted.
- Conditional quotation will not be accepted.
- Quoting zero rate will be considered as non-responsive and will be summarily rejected.

9. Schedule of important dates of this e-Tender

Sl. No	Activity	Date & Time
1.	e-tender Publishing Date	16.03.2024 at 09.00 Hrs
2.	Document Download start date	17.03.2024 at 09.00 Hrs
4.	Bid submission start date	17.03.2024 at 17.00 Hrs
6.	Bid submission end date	25.03.2024 at 09.00 Hrs
7.	Technical Bid opening date	27.03.2024 at 09.00 Hrs and onwards
8.	Technical Bid opening Summary sheet (TBO) containing Preliminary Technical Bid Evaluation Summary uploading date	To be notify later
9.	Uploading Technical Bid Evaluation Sheet (TBE)	-do-
10.	Financial Bid opening date	-do-
11.	Uploading of Financial Bid evaluation sheet	-do-
12.	Uploading of the Letter of Invitation / Acceptance LOI/LAO	-do-
13.	Uploading of Award of Contract (AOC) (Work Order)	-do-

THE UNDERSIGNED RESERVES THE RIGHT TO CHANGE THE ABOVE SCHEDULE IN CASE OF ANY EXIGENCIES AFTER PUTTING UP A NOTICE IN THE DEPARTMENTAL WEBSITE & NOTICE BOARD.

10. List of works:

SL No.	Particulars
1	<p>Annual Subscription of Watch Guard Firebox M370 with 1-yr Total Security Suite including WebBlocker, Application Control, spam Blocker, Gateway AntiVirus, IPS, Reputation Enabled Defence, Network Discovery, Data Loss Prevention (DLP), Dimension Command, APT Blocker, DNSWatch, Threat Detection and Response, Access Portal, DNSWatch, Advanced Persistent Threat, Dimension Command, Premium RMA Service, EDR Core, Mobile User VPN: 150 users WatchGuard Cloud Visibility Data Retention, IntelligentAV, Reputation Enabled Defense and Gold Support with alternative day onsite manpower for any configuration problem valid up to March'2025.</p> <p>* Tender specific OEM MAF is mandatory for eligible vender.</p>
2	<p>Comprehensive Annual Maintenance of Campus Local Area Network (LAN) (for One Year): Subscription service and Comprehensive Annual Maintenance of 1. Juniper M10 Core Router (Any kind of Parts and Configuration issue), 2. Juniper SRX 220 Distribution Router (Any kind of Parts and Configuration issue), 3. Cisco 1700 Distribution Router (Any kind of Parts and Configuration issue), 4. ASMI-52 Modem (two pair) (Any kind of Parts and Configuration issue), 5. Media Converter (8 pairs), 6. Switches (11 nos), 7. LAN through fibre optics and UTP cables (Splicing, replaced of damaged cable, banding ever 2 month intervals) with alternative day onsite manpower for any problem. Otherwise visit to campus for every 2 months and report to the concerned authority is mandatory. Please mention the technical person details with contact number for better understanding. Please visit the site before submitting the tender. Also require immediate backup support under this Comprehensive AMC either by the same or similar products mentioned above to avoid any downtime.</p>
3	<p>Comprehensive Annual Maintenance of Wireless LAN (for One Year): Subscription service and Comprehensive annual maintenance of Controller and Access Points with user authentication management system, cables, power supply of entire campus with alternative day onsite manpower for any problem. Otherwise visit to campus for every 2 months and report to the concerned authority is mandatory. Please mention the technical person details with contact number for better understanding. Please visit the site before submitting the tender (approx. 250 users). Also require immediate backup support under this Comprehensive AMC either by the same or similar products mentioned above to avoid any downtime.</p>
4	<p>Redesign/Development and management of University website with one year Hosting:</p> <ul style="list-style-type: none"> • The website will be based on a Web Content Management System (WCMS). Facility to update content by multiple users from anywhere through browser based administrative module using WYSIWYG (what you see is what you get) editing tools allowing non-technical users to create and edit content The WCMS software shall be able to include plug-ins or modules that can be easily installed to extend the site's functionality. The WCMS site shall be able to create microsites/web portals within a main site as well. • WCMS software shall act as a collaboration platform allowing content to be retrieved and worked on by one or many authorized users. Changes can be tracked and authorized for publication or ignored reverting to old versions. It shall allow multiple users to modify (or comment) a page at the same time in a collaboration session. • Admin section must be protected by username and password with the help of proper security mechanism. At database level password should be stored in encrypted format. After consecutive wrong attempts the password should be sent to administrator through email. • The Bidder will provide an operational guarantee on the WCMS designed and also provide support for at least 1 year after the launch of our website so that modification can be made by vendor, if University finds that website is not fulfilling our needs or if further improvements are required. All troubleshooting required would be the responsibility of the Bidder. • Ability to create new database and user interface to display dynamic content from the database. • Vendor has to do the maintenance of the Website for a period of one year from the date of Commissioning of the website, which will include de-bugging of the website on their own as well as when reported. This maintenance will be considered part of the implementation process. • Complete documentation on the WCMS web site- User Manual and Technical Manual has to be provided. • Deployment of a dedicated team. This will be in addition to the tech support the vender is expected to provide. The team should consist of a designer, developer. • Editing & uploading of content may include documents, PDFs, images, videos, web links, etc. and contents should be uploaded and published within 30 minutes to one hour.

	<ul style="list-style-type: none"> Carrying out security audit of the website and procurement of digital and other security certificates (eg. SSL, website quality certificate etc.) as and when required. Website must be designed, developed, deployed and maintained according to ICAR Guideline. Enterprises Database and SSL to be used for the website development and maintenance. Extensive training should be undertaken for IT team. The website design must be cross-browser and cross-OS compatible up to the most recent browser / OS versions. Support for three platforms: Desktop/Tablet or Notebook and Mobile form factors will be required. Configure of D-space and upload University Repository Documents. The vendor will have to depute persons for collection of information and pictures from the different departments and Units of the University initially, apart from those that are available on the existing website. Re-design and compressing main menu consisting tabs Home, About University, Administration, Services, Facilities, Contacts, Academic Calendar. Re-design of footer menu as some menu over the top of current website goes to footer. Redesign and rearrange of second menu consisting Admission, Examination, Courses, Research, Student affairs. Rearrangement of content of website. Completion of under construction pages of existing website. Rearrangement of Home page. New picture gallery with quick insert-delete function and light box effect. Publication PDF uploading features. New connection entry with quick insert-delete function and light box effect. All pages should be dynamic pages and users can change the content of the page through a Content management system. All pages should be Repository design pattern utilizing the SPA approach. <p>Dedicated Server for Hosting (One year):</p> <ul style="list-style-type: none"> Performance : Utilizes a robust processor with 6 cores/12 threads, Clock speed of 4.5 GHz Turbo or above, featuring Intel Xeon or AMD EPYC architecture Storage : Equipped with dual 500 GB SSDs (RAID-1) or above for high-speed and redundant storage RAM : Offers a substantial RAM configuration of 64GB (DDR4) or above for enhanced performance Operating Systems : Supports CentOS and Ubuntu for flexible operating system choices Control Panel : Provides user-friendly control options with a choice of cPanel/WHM or Plesk. Support : Standard hosting phone support for efficient assistance. SSL Certificate: Includes an SSL certificate for secure data transmission Uptime Guarantee: Ensures a 99.9% server uptime, guaranteeing continuous service availability Built-in Security: Incorporates DDoS protection for safeguarding against distributed denial-of-service attacks. <p>This dedicated server hosting plan configuration is designed to deliver high performance, reliability, and security, meeting the demands of businesses and users with specific hosting requirements.</p>
5	<p>Renew and Annual Subscription of E-mail hosting for University Users:</p> <ul style="list-style-type: none"> User Base: Support for over 200 email accounts, Ensures fast and secure access for university users. Scalability: Includes a feature for the easy addition of future email accounts. Collaboration Features: Shared Contacts, Calendar & Tasks for efficient collaboration. Connectivity: Supports MAPI & ActiveSync for seamless integration with various devices. Storage Allocation: Each email account comes with 15 GB or above storage in each account. Security Measures: Advanced spam filter with antivirus protection to enhance email security. Protocols: Supports IMAP and secure SSL SMIP for encrypted communication. Intrusion Detection & Prevention: Utilizes Arrow Shield – Intrusion Detection System for added security, Incorporates firewall protection against unauthorized access, Brute Force and DDOS protection for a robust defense mechanism. Backup & Recovery: Automatic backup and recovery for deleted emails (Trash Mail) Mail Monitoring: Monitors emails for security purposes, Includes a catch-all account for comprehensive monitoring. Additional Functionalities: Mail forwarding capabilities for user convenience, Supports emails with attachments up to a minimum of 50MB. <p>This comprehensive configuration ensures a reliable, secure, and feature-rich email hosting solution tailored for the specific needs of a university environment.</p>
6	<p>Comprehensive Annual Maintenance of CCTV Surveillance system at Four Libraries (Belgachia, Mohanpur Veterinary Library, Mohanpur Dairy Library, Chakgaria Fishery Library): Subscription</p>

	and Comprehensive Annual Maintenance of Cameras, DVR/NVR, Wire, SMPS, Hard Disk, Switch, Monitor at four library with alternative day onsite manpower for any problem. Otherwise visit to campus for every 2 months and report to the concerned authority is mandatory. Please mention the technical person details with contact number for better understanding. Please visit the site before submitting the tender.
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11. (General Terms & Conditions of e-tender)

- Rate quoted should be inclusive of all charges for the said work at Belgachia, Kolkata-37 or Mohanpur, Nadia or Chakgaria, Kolkata.
- No Agency Charge / Commission shall be entertained.
- Bidders are requested to visit the site before submitting the tender.
- No transportation charges will be borne by the University.
- Watchguard Authorization will have to submit along with the tender.
- An agreement of Non-Judicial Stamp paper of Rs. 10/- should be submitted at the time of submitting the bill.
- University Authority reserves the right to accept or reject any tender without assigning any reason / reasons what so ever.
- WBUAFS, Kolkata is exempted for excise duty payment.
- Payment shall be made within a reasonable period after completion of work, submission of bills and final Quality Approval.
- No Tender will be accepted, if the same is not supported with all the above documents.
- The offered rate should be valid for 365 days but the period may be extended or curtailed at the discretion of the undersigned/ Appropriate Committee/ Tendering Authority and requirement.
- The bidder must abide by the terms and conditions as laid down by this University.
- Any further clarification on the specifications / schedule of the work prior to the submission of tender, the firms may contact the undersigned.

EARNEST MONEY DEPOSIT & OTHER FEES

- i. The Earnest Money Deposit shall not carry interest. This university is not liable for deposition of excess of Earnest Money.
- ii. The onus of proving that a Bidder is exempted from depositing Earnest Money will be on the Bidder & must be proved by submission of valid documents to that effect e.g., Co-operative Societies of this State should furnish Registration Certificate from the State Register of Co-Operative Societies.
- iii. Withdrawal of bid in a Tender Withdrawal of e-Tender once the bid has been submitted online and after passing of end date for submission and has been accepted for further processing, is not allowed. EMD will be forfeited by the Government and the L1 bidder/contractor.

12. Other Terms & Conditions:

1. The EMD of the L1 bidder will be returned after 06 (six) months from the date of issue of the letter as treated as security deposit.
2. Rate should be mentioned as format of BOQ.
3. If the Agency fails to start or complete the work/ supply and installation within the stipulated period, the Authority reserves the right to cancel the work/Supply order and no claim shall be entertained.
4. All applicants will strictly follow the instructions given above. Application which does not fulfill the above mentioned points may be liable for rejection. Any sort of canvassing will also make the applicant liable for rejection.
5. All legal matters will be settled within the jurisdiction of Kolkata High Court.
6. The areas to be covered under this assignment as given in the enclosures are only illustrative but not exhaustive.

The offered rate should be valid for 365 days but the period may be extended or curtailed at the discretion of the undersigned/ Tender committee & requirement.

13. PAYMENT

- (i) No advance payment (Part or full) will be entertained in any case.
- (ii) Tax Invoice is to be sent in TRIPLICATE along with relevant Order, bearing satisfactory completion certificate from competent authority of WBUAFS.

Sd/-

Registrar (Actg.)

Date: 15.03.2024

Memo No. WBUAFS/Admn/ET(23-24)/Pt-II/566/1(6)

Copy forwarded for information and wide circulation to:

- 1) Vice-Chancellor Secretariat's, WBUAFS.
- 2) The Finance Officer, WBUAFS.
- 3) The Dean, Faculty of _____, WBAUFS.
- 4) The DSW, WBUAFS.
- 5) The In-Charge, CLINS, WBUAFS with request to upload to the University Website.
- 6) Office Copy.



Registrar (Actg.)

CHECK – LIST

**Information about Bidders
(To be furnished online with the Technical bid)**

Sl No.	Description	Particulars	Page Number
1.	EMD		
2.	Tender Copy		
3.	Application Form		
4.	PAN		
5.	Valid Trade License		
6.	Valid GST Registration Certificate		
7.	Constitution of Company/ Company details		
8.	Solvency Certificate		
9.	Credential of work		
10.	Income Tax Return copy		
11	AFFIDAVIT – “Y”		
12	IT related Certificate.		

Application Format

(To be furnished in the Company's Official Letter Head Pad with full Address with contact no. Telephone no. FAX No., e-mail Address, Website etc.)

Ref. No. -----

Dated.....

To
The Registrar,
West Bengal University of Animal & Fishery Sciences
68, K.B. Sarani
Kolkata-700037

Sub: NIT for for the year 2023-2024.

Sir,
With reference to your online advertisement no. _____, dated _____/2020,I /
We.....the Proprietor/Authorized
Nominee/s (of the Firm) are hereby furnishing my/our
rates for the item tendered for, as per your specification, terms & conditions to the West Bengal
University of Animal & Fishery Sciences for the year 2022-2023.

Should this tender be accepted, I/We hereby agree to abide by & fulfil all the terms & conditions laid down in the online N.I.T. and the particulars available in the Tender Notice & the details given in the specification/ Description or in default thereof to forfeit & pay the Governor of the state of West Bengal, or his successor in office the penalties/sums/or of money that may be imposed by the West Bengal University of Animal & Fishery Sciences, the earnest money deposited herewith or from other money deposited by me/us or from the bills that will be payable to me/us for the supplies to be made.

I/We also agree that the decision of the Registrar, West Bengal University of Animal & Fishery Sciences in all matters in respect of this online tender will be final & binding on me.

I/We also agree to execute on being called upon to enter into a formal agreement embodying the terms & conditions contained herein &/or on usual terms & conditions & on default on my/our doing so, the Earnest Money deposited by me/us will liable to be forfeited.

I am/We are well acquainted with the facts about the firm and the information provided in the tender is true & correct.

Yours faithfully,

Date:

Signature & office seal:

Name of the Firm:

Address with PIN:

SECTION – B
AFFIDAVIT – “Y”

(To be furnished in Non – Judicial Stamp paper
of appropriate value duly notarized)

1. I, the undersigned do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the undersigned.
2. The under-signed also hereby certifies that our firm M/S
.....had neither blacklisted or debarred by any Government /Authority in last 5 (five) years from the date of issue of N.I.T.
3. The undersigned would authorize and request any Bank, Person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by The Registrar, West Bengal University of Animal & Fishery Science to verify this statement.
4. The undersigned understands that further qualifying information may be requested and agrees to furnish any such information at the request of The Registrar, West Bengal University of Animal & Fishery Science
5. Certify that I have applied in the tender in the capacity of individual/ as a partner of a firm and I have not applied severally for the same job.
6. Certify that the rates have been offered for carrying out and completing the work to the satisfaction of the The Registrar, West Bengal University of Animal & Fishery Science by taking due consideration of all factors after inspection of the work site and going through the detailed Notice Inviting e-Tender and schedule of probable items of work with approximate quantities and other documents.

Signed by an authorized officer of the firm.

Title of the officer

Name of the Firm with Seal

Date: _____

SECTION – B
FORM – III
STRUCTURE AND ORGANISATION

A. 1 Name of Applicant :

A. 2 Office Address :

Telephone No. :

Fax No. :

A. 3 Name and Address of Bankers :

A. 4 Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data. :

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation.

.....
Signature of applicant including title
and capacity in which application is made.